

## Collection Development Policy

*The Mono County Library enhances lives and strengthens our communities by providing free access to information, technology, life-long learning opportunities, social interactions, and cultural enrichment.*

The Library's collections strive to support this mission by providing current, relevant, interesting and enduring works of general interest in a variety of formats to the communities served by each of our 7 locations. We welcome patron requests and supplement our local collections and collection budgets by participating in larger e-book and e-audiobook collections shared with libraries across Northern California. We also maintain a robust legal collection as the Mono County Law Library as well as local interest collections that provide valuable information on the history and activity of our Eastern Sierra communities.

The Mono County Library System upholds the principles of intellectual freedom and the public's right to know by providing people of all ages with access to material that reflects a diversity of points of view. This library system affirms its support of the basic library policies defined in the American Library Association's [Library Bill of Rights](#), [Freedom to Read Statement](#), and [Libraries: an American Value](#).

### Selection Responsibility

While each of the Mono County Library's lead staff members is responsible for the purchasing of materials for their Branch library, ultimate responsibility rests with the County Library Director.

### Selection Criteria

Selection of items by the library is based upon, but not limited to, the following:

- Present and potential relevance to community needs.
- Suitability of subject, style and reading level for the intended audience.
- Timeliness of the subject and/or format.
- Reputation and/or significance of author, illustrator, publisher, or producer.
- Review by one or more appropriate professional journals.
- Critics' and staff members' reviews.
- Relationship to existing materials in the collection, including special collections.
- Cost in relationship to funds available.
- Format, reliability, and accuracy of subject matter.
- Popularity and public demand.

The Library supports the individual's right to access ideas and information representing a variety of points of view, and recognizes that some materials may be controversial to some patrons. Selection or retention

of materials will not be made on the basis of anticipated approval or disapproval of any group or patrons, but selected according to the criteria above. It also respects the rights of children and young adults to choose their own materials. It is the responsibility of parents or guardians to monitor the materials their children borrow or use in the library. We encourage parents to talk with their children about the materials they borrow from the library.

Collections are reviewed and revised on an ongoing basis to ensure they remain in good condition, current, relevant and of interest to the local community. Withdrawn materials may be donated to a local Friends of the Library chapter for resale, donated to other organizations or recycled.

### Donations of Materials

All donations are subject to evaluation by the same criteria as purchased materials. Specific guidelines for donated materials are outlined in Mono County policy [1138A](#).

### Request for Reconsideration of Library Materials

If you have found materials or library resources about which you have concerns, please discuss with the local branch staff to understand its relevance to the local collection. If you would like to file a request for reconsideration of the item, please fill out the form below as completely as possible. The County Library Director will respond in writing to an individual's written request, usually within 4 weeks.

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Material for consideration:

Title:

Author:

Dewey # (if available):

Indicate type of material: Book, Magazine, Newspaper, DVD, Audiobook, Music CD, Other

Publisher:

Date/Edition:

Did you read, view or listen to the entire work?    All    Part

Please describe your concerns regarding this material:

What specific pages or sections best illustrate your concerns?

How did this work come to your attention?

As an alternative, what work would you recommend that would best convey as valuable a picture and perspective of the subject?

Contact Information (Required for Response)

Name:

Address:

City:

Zip:

Phone:

Do you represent yourself or an organization? (If an organization, please indicate)

*Please provide this completed form to the branch staff or mail to:*

County Library Director  
Mono County Library System  
PO Box 1120  
400 Sierra Park Rd  
Mammoth Lakes, CA 93546-1120